

**BOARD OF EDUCATION
CORRY AREA SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES
September 25, 2023**

A Regular Board Meeting of the Corry Area Board of School Directors was held on Monday, September 25, 2023, in the Administration Office LGI. President Joseph A. Frisina called the meeting to order at 7:10 PM.

ROLL CALL

Present Directors: Amy L. Allen, Justin R. Amy, Joel A. Cook, Amanda J. Cox, Joseph A. Frisina, Doris P. Gernovich, Jason D. Halfast, L. Jon Maker, William A. Nichols

Excused Directors: None

Also Present: Sheri L. Yetzer – Superintendent, Brenda L. Clabatz – Business Manager, Kim Spence – Secretary to Superintendent, Bill West – Director of Secondary Education, Dan Daum – Director of Elementary Education, Sue Bogert – Supervisor of Vocational Education, Mike Munsee – Director of Buildings and Grounds, Lee Swartzfager – MS Principal, Andy Passinger – HS Principal, Jordan Lander – Elementary Assistant Principal, Teresa Pearce – CAPS Principal, Melissa Nuhfer – CAIS Principal, Rich Bayhurst – MHS SRO, Chis Smith – Truancy Officer, Paula Carey – Teacher, Kim Smrcka – Teacher

Media: Chloe Forbes – The Corry Journal

Guests: Danielle Elchynski, Jeff Church, Bill Gordon,

MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE

**APPROVED
AGENDA**

MOTION by Director Gernovich and seconded by Director Nichols to approve the agenda for September 25, 2023, with a corrected date of September 29, 2023 for Personnel Items 5 & 6.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
MINUTES FROM
8/28/2023**

MOTION by Director Cox and seconded by Director Amy to approve the Minutes from August 28, 2023.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**PRESENTATION
ON TRAVEL CLUB**

Ms. Carey presented information related to a potential trip to London, Paris & Italy in June 2025 via Travel Club. This trip and information would be presented to students and families primarily in grades 7-10, with the goal being to have 30 students participate. She has been working with Explorica by World Strides to create a proposed itinerary and payment information. The next step would be for Ms. Carey to host an open house information session for families to provide details and gauge interest.

**PUBLIC
COMMENT**

None

STAFF COMMENT

Mrs. Smrcka shared details about the recently reconditioned baby Baldwin grand piano. The piano was returned to the district in August and is in like new condition. Over the past year money has been raised through charity donations at the gas pump through Country Fair and through donations. In a celebration of honor, the piano was dedicated to Mr. Ron Rairie in a ceremony today with his family also present. Mr. Rairie been serving the district for nearly 70 years as a faculty member, volunteer and piano tuner. A photo placard will be displayed near the chorus room in his honor.

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**APPROVED
CHECKS, WIRE
TRANSFERS &
DIRECT DEPOSITS**

MOTION by Director Nichols and seconded by Director Gernovich to approve checks, wire transfers, and direct deposits from August 24 through September 20, 2023, totaling \$5,677,243.61, as presented on the attached payments summaries.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

MOTION by Director Amy and seconded by Director Frisina to approve Board Check No. 47342 in the amount of \$13,256.00 and No. 47371 in the amount of \$1,018.00, payable to Rossbacher Insurance.
YEAS: Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None
ABSTAINED: Allen

MOTION by Director Gernovich and seconded by Director Cook to approve Board Check No. 47395 in the amount of \$794.99 and No. 47450 in the amount of \$116.85, payable to J.H. Auto Parts Inc.
YEAS: Allen, Amy, Cook, Cox, Gernovich, Maker, Nichols
NAYS: None
ABSTAINED: Frisina, Halfast

**APPROVED
BUSINESS
MANAGER'S
REPORT**

MOTION by Director Nichols and seconded by Director Gernovich to approve the Business Manager's Report for August 2023.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED ITEMS
FOR DISPOSAL**

MOTION by Director Cox and seconded by Director Amy to approve the disposal/sale of obsolete books and marching band equipment (list attached to Board packet).
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED SALE
OF PARCELS
FROM
REPOSITORY**

MOTION by Director Nichols and seconded by Director Cox to approve the requests from Erie County Tax Claim Bureau to approve the sale of property commonly known as and identified in the assessment records of Erie County as Index Number 08-034-133.0-005.00 229 LEMON ST TR 51 and the sale of property commonly known as and identified in the assessment records of Erie County as Index Number 08-034-133.0-004.00 LEMON ST 100 X 115. Both offers made by Jeffrey D. Myers for the sum of \$250.00 per property.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

**APPROVED
COSMETOLOGY
FIELD TRIP**

MOTION by Director Gernovich and seconded by Director Cook to approve the following field trip:
Cosmetology (16 students) October 9, 2023
Hair Show Columbus, OH
Under the Supervision of: Tiffany Lindsey & Jen Dow
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

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APPROVED HIGH SCHOOL SPECIAL EDUCATION FIELD TRIP MOTION by Director Cox and seconded by Director Gernovich to approve the following field trip:
High School Special Education (4 students) October 18, 2023
Hiram G. Andrews Center & Commonwealth Technical Institute Johnstown, PA
Under the Supervision of: Mark Chludzinski & Leah Walls
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

APPROVED OCCUPATIONAL ADVISORY, GUIDANCE AND STAKEHOLDER COMMITTEES MOTION by Director Gernovich and seconded by Director Nichols to approve the Occupational Advisory, Guidance and Stakeholder Committees for the 2023/24 school year (lists attached to Board packet):
1. K-12 Guidance Advisory
2. CTC Program Occupational Advisory Committees (8)
3. Perkins Local Advisory Committee
4. Perkins Stakeholder Committee
5. Comprehensive Local Needs Assessment Committee (CLNA)
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None

APPROVED PERSONNEL ITEMS MOTION by Director Nichols and seconded by Director Gernovich to approve the following personnel items:
1. The resignation of Kimberly Chelton, Cafeteria, effective August 31, 2023.
2. The resignation of Melinda Weaver, Cafeteria, effective September 8, 2023.
3. The appointment of Heather Morris, Long Term Substitute Elementary Teacher, effective August 25 through October 30, 2023 (anticipated 45 days) at a Bachelor’s Step 1 pro-rated salary of \$46,405.00.
4. The appointment of Samantha Huffman, Grade I Custodian, effective August 29, 2023, at a Step 1 hourly rate of \$15.10.
5. The appointment of Jeffrey Church, School Police Officer, effective September 29, 2023, in accordance with the School Police Officer Agreement.
6. The appointment of William Gordon, Substitute School Police Officer, effective September 29, 2023, in accordance with the School Police Officer Agreement.
7. The appointment of Jeff Weis, Elementary Boys Basketball Director, for the 2023/24 school year.
8. The appointment of Bonita Davis, Cafeteria, effective September 25, 2023, at a Step 1 hourly rate of \$13.65.
9. The appointment of Lois Fox, Cafeteria, effective September 25, 2023, at a Step 1 hourly rate of \$13.65.
10. The appointment of Casey Long, Cafeteria, effective September 25, 2023, at a Step 1 hourly rate of \$13.65.
11. Leave of Absence for Sarah Burns, Elementary Teacher, effective December 11, 2023 through May 2, 2024 (anticipated 90 days).
12. Leave of Absence for Stephanie Bennett, Secondary Teacher, effective January 2 through March 6, 2024 (anticipated 45 days).
13. The following list of additional drivers through D&R Transportation for the 2023/24 school year:

Angela Haas
Deborah Hicks
Anna Maring
Tara Windsor

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**APPROVED
PERSONNEL
ITEMS (cont.)**

14. The following list of employees as having satisfactorily completed tenure (three years of service) with the Corry Area School District:

Educator	Board Approval/Hire Date	Start Date	Tenure Date
Sarah Burns	8/24/2020	8/21/2020	8/21/2023
Samantha Butler	8/24/2020	8/21/2020	8/21/2023
Marigrace Hood	8/24/2020	8/21/2020	8/21/2023
Shannon Adamski	8/10/2020	8/21/2020	8/21/2023
Victoria Rutkowski	8/3/2020	8/21/2020	8/21/2023

15. The following list of Service Personnel Substitutes for the 2023/24 school year:

Caden Blakeslee	Teacher Aide
Kaitlyn Haestier	Cafeteria, Secretary & Teacher Aide
Kathy Komenda	Cafeteria
Madyson Rivera	Teacher Aide
Bobbie Jo Stowe	Cafeteria

16. To approve the following list of Volunteers for the 2023/24 school year:

Marching Band – Equipment driver	Megan Brink
Athletic Training	Staci Fedyshin
Rec Boys Basketball	Brody Howard
Rec Girls Basketball	Jason Knapp
Football	Joe Nickerson
e-Sports	Thomas Ruth
Rec Football	Tyler Shaffer
Swimming & Diving	Danielle Wood

YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols

NAYS: None

OTHER MATTERS None
BY BOARD
MEMBERS

OTHER MATTERS Mrs. Clabbatz shared that the on-site audit was completed last week and the results will be presented
BY BUSINESS at the next Board meeting for initial consideration.
MANAGER

OTHER MATTERS Mrs. Yetzer completed a 6-month review of the Health and Safety Plan, as required. The last review
BY was in February 2023. This review did not require a Board vote, as there are not any significant
SUPERINTENDENT changes recommended.

She also reminded the Board Members that the National Technical Honor Society Induction Ceremony will be held on Wednesday, October 4, 2023. They received an invite at their home addresses and are encouraged to RSVP to Mrs. Bogert.

ADJOURNMENT MOTION by Director Nichols and seconded by Director Maker to adjourn the Regular Board Meeting at 7:57 PM.
YEAS: Allen, Amy, Cook, Cox, Frisina, Gernovich, Halfast, Maker, Nichols
NAYS: None


Kimberly Spence, Board Secretary